

Minutes of the Regular Meeting

of the South Park Township

Board of Supervisors

July 8, 2024

Pledge of Allegiance

Roll Call

Ed Snee presiding. Board members Brian Lucot and Lawrence Vogel were present. Also in attendance were Karen Fosbaugh, Township Manager; Chief McDonough; Aaron Laughlin, Director of Public Works; Irv Firman, Solicitor; and Tom Bonidie, Code Enforcement Officer.

Two or more members of the Board of Supervisors were together on the following occasions which were executive sessions, informational meetings, or Township-related events:

Monday, June 17, 2024 – After the regular meeting to discuss personnel issues.

Thursday, June 20, 2024 – Discussion regarding safety concerns.

Tuesday, June 25, 2024 – Meeting with members of Broughton Volunteer Fire Department and Library Volunteer Fire Company to address safety concerns.

Monday, July 8, 2024 – Prior to the regular meeting to discuss personnel issues.

PLEASE BE INFORMED THAT THE TOWNSHIP OF SOUTH PARK RECORDS ALL PUBLIC MEETINGS AS PART OF THE MEETING MINUTES PROCESS.

ANYONE SPEAKING THIS EVENING IS REQUESTED NOT TO REPEAT THE SAME POINTS ADDRESSED AT A PRIOR MEETING. RESIDENTS ARE REMINDED THAT THE BOARD OF SUPERVISORS IS REGULATED TO ADHERE TO EXISTING ORDINANCES.

THE AUDIENCE AGENDA WAS PLACED ONLINE FOR RESIDENTS WHO MAY WISH TO OFFER PUBLIC COMMENT OR ASK A QUESTION WHICH WILL BE ENTERED INTO THE RECORD AT THE MEETING THIS EVENING. COMMENTS/QUESTIONS WERE TO BE SUBMITTED NO LATER THAN 4:30 P.M., MONDAY, JULY 8, 2024.

Mrs. Fosbaugh stated that no comments, phone calls or emails were submitted.

**CALL ON THE
PEOPLE**

Ashley Urlakis, 3060 Brownsville Road Ext. – Ms. Urlakis requested guidance in rezoning her property from R-2 to a Hobby Farm. Ms. Fosbaugh had suggested that Ms. Urlakis submit her request in writing, and invited her to speak with the zoning and planning staff.

Kevin Baldauf, 6350 Helen St. – Mr. Baldauf expressed concern over a neighboring property, 6352 Helen St. inquiring if the property would be raised up, or torn down, now that the potential buyer was no longer interested. He stated that the property is overgrown, and continues to deteriorate as it has sat vacant, and hopes for the house to be torn down and the land be sold. Ms. Fosbaugh informed Mr. Baldauf that the Township does not own the property, and therefore has no right to sell. The Township had reached out through the Vacant Property Recovery Program (VPRP) and after substantial time had passed, the potential buyer was no longer interested. Mr. Firman confirmed that the Township has no authority to sell the property, working through the VPRP was the correct action to take. Mr. Bonidie addressed that a Nuisance Hearing had been held, it was not recent, however the issue is that there is no one to confront. There are surviving family members, who are not interested in pursuing or upkeep with the property. Ms. Fosbaugh suggested there could be other options to pursue with the property going forward, perhaps a Sheriff's Sale, the Board will continue to discuss options.

Brian Sekley, 1729 Queens Dr. – Mr. Sekley was speaking on account of the Girls Softball Association, regarding lights at Wilson Field. Ms. Fosbaugh stated that the Township had reached out to other agencies regarding Grant funds, two of which the field would not qualify for, however EQT had expressed potential interest. A ticket confirmation number was received as EQT is processing the request, at this point no further information has been heard. Mr. Sekley was uncertain of whether to proceed with fundraising campaigns, as the lighting project may not be approved. The plan is to wait for EQT to reply back, and continue this discussion. Mr. Sekley also addressed concern regarding the school's usage of Wilson Field, while they are not providing much compensation towards upkeep. Ms. Fosbaugh will follow-up with the Athletic Director.

Danielle Strimlan, 620 Carothers Ave., Carnegie, PA – Ms. Strimlan read from a document regarding injection wells, and the corresponding safety concerns. She asked the Board of Supervisors to address preventative measures.

Action on Minutes

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve the minutes of the Regular Meeting of the Board of Supervisors held on June 17, 2024. All members voted aye. Motion carried.

Action on Invoices

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve the payment of invoices for the month of June, 2024. All members voted aye. Motion carried.

**Action on Ordinance
No. 714**

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve Ordinance No. 714: AN ORDINANCE OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, COMMONWEALTH OF PENNSYLVANIA, ACCEPTING CERTAIN IMPROVEMENTS IN THE BONNIE DELL 3 SUBDIVISION

PLAN AS PUBLIC IMPROVEMENTS OF THE TOWNSHIP OF SOUTH PARK. All members voted aye. Motion carried.

Action to Authorize the Preparation and Advertisement of Ordinance – Rezoning of a Portion of Sunset Golf Property

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve the authorization of the preparation and advertisement of an Ordinance rezoning a portion of property owned by David & Jennifer Scandrol, located on Brownsville Road, being Lot/Block No. 886-R-250, from the C-4 Heavy Commercial zoning designation to the R-2 Medium Density Single Family Residential zoning designation. Scheduled a Public Hearing for September 9, 2024, at 6:45 p.m., with action on said Ordinance anticipated to take place at the regular meeting of the Board of Supervisors immediately following. All members voted aye. Motion carried.

Action on Non-Exclusive License Agreement – Eric Stiffey and Carlee Renee Wernke-Stiffey – 3013 Decker Drive

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve the Non-Exclusive License Agreement by and between the Township of South Park (Grantor), and Eric Stiffey and Carlee Renee Wernke-Stiffey (Grantees), to permit the construction of a Six-Foot (6') vinyl fence over a sanitary sewer easement located on Lot No. 306 of the Bonnie Dell Plan of Lots No. 3, Lot & Block No. 884-B-43, as recommended by the Director of Public Works, and further authorizing the appropriate Township officials to execute said Agreement. The Grantees understand and acknowledge that by executing the Agreement, they agree that South Park Township has the right to access the easement for repair and/or maintenance purposes. The Grantees further understand and acknowledge that access to the easement by South Park Township may necessitate the removal of the encroachment by the Grantees at their cost, and that South Park Township will not be responsible for any and all repairs, damages or replacement of said encroachment. All members voted aye. Motion carried.

Action on Hiring – Administrative Secretary – Jennifer Eiben – Falmouth Drive

Motion by Mr. Lucot, seconded by Mr. Vogel, to ratify the employment of Jennifer Eiben, Falmouth Drive, to fill the position of Administrative Secretary with South Park Township, with an effective date of hire being June 24, 2024. All members voted aye. Motion carried.

Action on Resolution No. 7-24

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve Resolution No. 7-24: A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, COMMONWEALTH OF PENNSYLVANIA, AMENDING RESOLUTION NO. 2-24, WITH REGARD TO THE COMPENSATION AND BENEFITS OF THE ADMINISTRATIVE SECRETARY. All members voted aye. Motion carried.

Action on Payment Request No. 1 – 2024 Township-Wide Sanitary Sewer Rehabilitation Project – JetJack Inc.

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve Payment Request No. 1 and Final in the amount of \$250,994.40, as submitted by JetJack Inc., for the work completed to date on the project identified as the 2024 Township-Wide Sanitary Sewer Rehabilitation Project, and if approving, as recommended by the Project Manager and Project Engineer. All members voted aye. Motion carried.

Action on Training Request – PA State Reconstruction

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve the authorization of attendance of Sgt. Richard Griffith to a seminar entitled, "PA State Reconstruction Updates," sponsored by the Pennsylvania State Police, which

Updates – Sgt. Richard Griffith

will be held in Pocono Manor, PA on September 30 – October 3, 2024, at a total cost to the Township of \$120.00. All members voted aye. Motion carried.

Action on Assessment Change Reimbursements – Lawrence P. Arrigo, Tax Collector Action on MS4 Report –April, 2024

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve Township real estate tax refunds for the calendar years 2022, as the result of successful appeals at the County level, as requested by Tax Collector Lawrence P. Arrigo, in correspondence dated June 23, 2024. All members voted aye. Motion carried.

Mrs. Fosbaugh explained that following is the MS4 report for June dated July 8, 2024. MS4 is the acronym for Municipal Separate Storm Sewer System, it is a mandate from the Department of Environmental Protection with regard to increasingly strict issues that the Township has to adhere to, not only here, but across Pennsylvania, to help protect the fresh water supply.

1. The part-time litter collection employee continued on with litter collection activities on Township streets to prevent trash from impacting the function of the stormwater inlets.
2. The Township’s household hazardous waste collection event is scheduled for this Saturday. The event will be held in the parking lot of the Public Works Department and includes the collection of items such as household cleaning products, aerosols, pool chemicals, paints, driveway sealer, automotive fluids, indoor pesticides, etc. Onsite collection assists with protecting the integrity of the fresh water supply so the items do not end up in the storm or sanitary sewer systems. There is a flyer on the home page of the Township’s website that lists pricing and acceptable items. A QR Code is also on the flyer which will take you directly to the registration site. Pre-registration is recommended.
3. The Public Works Department rebuilt five inlets in June.
4. The relining component of the 2024 Township-Wide Sanitary Sewer Program has been completed. The final payment request was addressed in the meeting agenda.
5. The 2024 road program will be completed on Wednesday. The proper installation of curbing is extremely important to properly direct runoff into the storm sewer system.
6. The Administrative Assistant has completed his inspection of the storm water inlets as part of the MS4 requirements. Approximately 1,100+ inlets were inspected and rated.
7. The SHACOG sewer vector truck was in the Township the third week of June to flush problematic lines, and also vacuum out inlets that were blocked with substantial debris.

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve the MS4 Report for the month of June, 2024. All members voted aye. Motion carried.

Police Chief's Report

The Police Chief's Report for June, 2024:

Calls for Service	587
Arrests	7
Traffic Citations	24
Warning Citations	63
Reportable Accidents	3
Non-Reportable Accidents	4
Fire Calls	13
Emergency Medical Assists to Tri-Community EMS	87
Deer Struck by Vehicles	4

Chief McDonough added that Fraud Calls has drastically increased, and expressed to the public to be wary about anyone calling and asking for personal information. When you volunteer your personal information, there is nothing the Police Department can do, it is no longer a crime.

Motion by Mr. Lucot, seconded by Mr. Vogel, to accept the Police Chief's report for the month of June, 2024. All members voted aye. Motion carried.

Supervisors' Comments

Mr. Lucot – Mr. Lucot hoped everyone had a good Independence Day, and is enjoying their summer so far.

Mr. Vogel – Mr. Vogel agreed with Mr. Lucot's appreciation for July 4th, and shared that he and his family visited the Liberty Bell.

Mr. Snee – Mr. Snee expressed gratitude that the Wave Pool is now open.

Adjournment

Motion by Mr. Lucot, seconded by Mr. Vogel, to adjourn the meeting. All members voted aye. Motion carried.

Time: 7:37 p.m.